

Deerfield Historical Commission

July 1, 2013 Minutes

Chairman: Henrietta Kocot
Clerk: Jane Trigère

Cemetery Restoration sub-committee head: Jane Trigère
Historic Resources Inventory sub-committee acting head: Ken Schoen
Representative to the Community Preservation Committee: Jane Trigère

Current Term Dates

David (Bud) Driver	2/26/13 – 6/30/13	John Nove	7/1/12 – 6/30/14
Betty Hollingsworth	7/1/12 – 6/30/14	Kenneth Schoen	7/1/12 – 6/30/15
Henrietta Kocot	7/1/12 – 6/30/13	Jane Trigère	7/1/12 – 6/30/15
Todd Kmetz	2/26/13 – 6/30/13		

Present: Bud Driver, Betty Hollingsworth, Henrietta Kocot, Todd Kmetz, John Nove, Ken Schoen and Jane Trigère **Guest:** Wendy Foxmyn, Interim Town Manager

Agenda

Review June 3, 2013 Minutes

Correspondence:

Old Business:

Bill payment procedure

Archaeological Accountability and Site Proposal

add-ons update of Cemetery work in West Deerfield

Inventory Project update & issues

Old Grammar School assessment

New Business:

Reorganization of Committee Task reassignments

report on the Ground Penetrating Radar and Electro Magnetic Induction Survey

add-ons scheduling meeting with Wendy Foxmyn, Interim Town Manager to restart work

update on FCAT supported web site

The meeting was called to order at 5:30 pm by Henrietta.

Wendy Foxmyn, the new Interim Town Manager, stopped by to introduce herself and asked us to share why each of us chose to join the DHC.

Minutes

Ken moved to accept the Minutes of June 3, 2013 as amended; seconded and voted 5-0.

Correspondence

1. Mass DOT dated June 12, 2013 re resurfacing road work on Route 5-10. They request our feedback. Clerk will respond via letter as instructed (thanks and approval).
2. Letter from MHC to Tim Neuman PVMA project Civil War Memorial. Fence restoration. Judgment from MHC. Betty gave background: started because no wreath was ever laid during Memorial Day. Info was gotten re restoration. Jane and John: John Stobierski called Jane to get info about monument restoration so his sons could make this their senior project. Jane gave him Kai Nalenz contact info. Bud asked who owns the land. If the town owns it then the town has to be asked before any work is done. Todd will call Tim to check on this.

OLD BUSINESS:

1. The Bill Payment procedure was tabled again for next meeting.
2. The Archaeological Accountability & Site Monitoring Proposal was also tabled.
3. Cemetery update: Jane reported that Kai is almost finished at 2 West Deerfield Cemeteries. We need to move the 'Thank you Deerfield CPA' sign from the Sugarloaf St. Cemetery to over there. Bud will move the sign for us.

Deerfield Historical Commission

July 1, 2013 Minutes

4. Old Grammar School update: Jane has contacted Bill Devlin to arrange a meeting between him and the Interim Town Manager (Wendy) to continue the process of signing a contract for the work.
5. Inventory Project: John received a response from MHC (Massachusetts Historical Commission) to a letter from us signed by John containing 25 property description reports. It was a long and detailed letter. Ken and Betty will review the suggestions from MHC with Marilyn and Shirley. Bud recalled that when the DHC was formed in 2006, he and others went to several training sessions with Chris Scully from Shelburne Falls who works locally for MHC. That is his job and would come again according to Bud. Ken volunteered to call Chris Scully and determine what his current role is.

NEW BUSINESS:

1. Task reassignments
 - Jane agreed to become the new clerk of the commission at the beginning of the meeting. Motion moved by Henrietta. Seconded by Bud. Voted 6-0
 - Jane has asked that someone come forward to take over the cemetery work. She will help the next person in the transition. She said she is taking the Clerk position, is the Historical Commission rep on the CPC and wants to devote her time to the DHC web site that FCAT is helping with. Betty said she would take on the cemeteries but not right away. Bud pointed out that the cemeteries are the responsibility of the Highway Dept. We agreed that we should keep Sean informed of everything we are and have done.
 - John Nove resigned from the task of supervising the Inventory project. Ken agreed to be acting head with Betty's help.

We also read aloud Shirley's monthly report.

Tentative date for our next meeting is July 15, 2013 at Town Hall at 5:30 pm. The agenda will be only be the two topics that we tabled: the Accountability Policy and the finances of the DHC.

The next regular meeting will be August 12, 2013 at Town Hall at 5:30 pm.

Todd moved to adjourn the meeting; Betty seconded ; Voted 7-0. We adjourned at 7:20 pm.

Respectfully submitted by Jane Trigère, clerk